



Engineering • Surveying • Environmental • Construction Management

December 2, 2020

Tippecanoe County Board of Commissioners
c/o Stewart W. Kline, P.E., Executive Director
Tippecanoe County Highway Department
20 North 3rd Street
Lafayette, IN 47901

Re: Year 2021 Fee Schedule

Dear Members of the Board of County Commissioners:

TBIRD Design Services Corporation thanks you for giving us the opportunity to offer our professional engineering services on an on-call basis. With that being said, we are pleased to submit this annual On-Call agreement. These services will apply to small, miscellaneous engineering projects where a formal contract for said services is not required.

TBIRD Design Services will be assigned projects on an on-call basis. TBIRD shall submit Task Orders for approval containing a simple outline of services and a budget not to exceed fee. Task Orders will be approved by the Highway Engineer and then executed by both parties.

Compensation for professional services on Task Order projects will be based upon an hourly rate schedule using TBIRD's standard rates, to which you will find attached hereafter.

TBIRD shall comply with all requirements of the Americans with Disabilities Act and Title VI, as well as all applicable federal, state, and local laws, rules, regulations and ordinances.

TBIRD shall maintain \$1,000,000.00 in both Commercial General Liability and Automobile Liability Insurance, as well as \$1,000,000.00 in Professional Liability Insurance Coverage.

The attached Fee Schedule shall be effective upon County approval and shall apply to all work performed between January 1, 2021 through December 31, 2021.

We value our ongoing relationship with Tippecanoe County and look forward to assisting you when projects arise.

Sincerely,

A handwritten signature in black ink that reads "John C. Nagy". The signature is fluid and cursive, with the first name "John" and last name "Nagy" clearly legible.

John C. Nagy, PLS
Vice President

Enclosure



Design Services Corporation

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The above 2021 Fee Schedule Certificate approved and accepted on behalf of the Board of Commissioners of the County of Tippecanoe in the State of Indiana, on the 4th day of January 2021.

Tracy Brown, President

Thomas Murtaugh, Vice President

David Byers, Member

Constituting the Board of Commissioners of the County of Tippecanoe, in the State of Indiana.

Attest: _____

Robert A. Plantenga, Auditor



Design Services Corporation

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EXHIBIT "A"
SCHEDULE OF FEES

January 1, 2021

EMPLOYEE CLASSIFICATION	HOURLY BILLING RATE
Principal	\$195.00
Engineer IV	\$165.00
Engineer III	\$140.00
Engineer II	\$115.00
Engineer I	\$105.00
Land Surveyor IV	\$165.00
Land Surveyor III	\$140.00
Land Surveyor II	\$115.00
Land Surveyor I	\$105.00
Design Tech IV	\$150.00
Design Tech III	\$130.00
Design Tech II	\$100.00
Design Tech I	\$80.00
Field Services III	\$160.00
Field Services II	\$135.00
Field Services I	\$105.00
Survey Party Chief	\$120.00
Survey Tech II	\$80.00
Survey Tech I	\$70.00
Administrative Assistant/Secretary	\$65.00
Reimbursable Expenses/Subcontracts	Cost plus 15%

Notes:

- Hourly billing rate include actual salary or wage, plus cost of benefits, including but not limited to: social security contributions, unemployment, excise and payroll taxes, worker's compensation, health and retirement benefits, bonuses and sick leave, vacation and holiday pay applicable thereto.
- Overtime Rate shall be at a rate of 1.3 of hourly billing rate.
- Services performed specifically for legal proceedings (depositions, expert witness, related preparation of documents pertaining to professional opinions, and etc.) shall be multiplied by a factor of 1.5 times the above hourly billing rate.
- TBIRD's rates are subject to change.